***Regular Board Meeting Minutes***

***April 24, 2023***

CALL TO ORDER/ROLL CALL

The regular meeting of the Irrigon Community Park & Recreation District was held at the Irrigon Fire Station, Irrigon, Oregon.

The meeting was called to order at 7:08pm by Chair Burrel Cooley.

Board of Directors present were Neila Coffman, Dave Cooley and Glenn Maret. Absent was Kent Heidt. Staff present was Bob Byrd, Keith Curnutt and Sandi Wodarczak.

PUBLIC ATTENDANCE:  
There was no public in attendance

CONSENT AGENDA

Approval of March 27, 2023 Minutes

Motion by Dave Cooley to approve the minutes as presented, seconded by Glenn Maret.

Motion passed unanimously.

**Approval of Accounts Payables**

Motion by Neila Coffman to approve payables in the amount of $5,332.45, seconded by Kent Heidt.

Motion passed unanimously

**Approve Funds Transfer**

With payables approved, the amount of $5,10.00 will be transferred from the Money Market

account to the Checking account. Neila Coffman will make the first call, Glenn Maret will make

the second call.

PARK MAINTENANCE AND DISTRICT OPERATIONS

It was reported that the Little League still has not gotten a schedule to The Board. Open Ceremony was the weekend that Keith was scheduled to be out of town. Dave made the scramble to get things opened. There was discussion that once again the league is not following up on what they promise to do. No communication regarding the use of fields, maintenance of fields, poor quality of cleaning up, nor the prep of a field for a “seasonal “dedicated field (which has been done).

There was general discussion regarding maintenance done on the main mower, water leak by dumpster, the sprinkler system on softball field is not working properly, weed control still needs to be one, and fertilizing is still needed. Burrel and Neila will work on getting the spraying done. Dave will work on the fertilizing issue. Keith noted that he dug by the dumpster and can’t the issue of the leak.

Dave reported that he and Keith installed the majority of the new signs; Park Rules, Dock Signs.

Dave will follow up with AWS (Amazon Work Source) for help with this and help for Keith and the any other projects.

Information/Kiosk – Sandi forgot to place the order. She will take care of this by the next meeting.

There was general discussion regarding hiring a local high school student for part-time work at the Park/Marina. Dave will follow up on this.

PROJECTS

Pickleball Courts – On going.   
Parking Lot Upgrade – Phase II Dave Cooley will be attending the next City Council Meeting to get   
assurance that The City is not going to improve Eighth Street as an additional entrance into the Park/Marina.

OLD BUSINESS

Website Hosting Sandi reported that Neila is continuing work on this.

Unitech Follow Up - There are still issues. The Restroom cameras were down again for two days.   
  
NEW BUSINESS:  
2023 FUNtastic Kidz and Teen Summer

Motion by Neila Coffman to pay for summer transportation for the swim program in the amount not to exceed $5,000.00, seconded by Glenn Maret. Motion passed unanimously.

Compliance Inspection – Army Corps of Engineers

The inspection is scheduled for April 28, 2023, time to be determined. Burrel and Neila will attend the inspection. The inspection packet was given to Neila.

2023/2024 Proposed Budget  
There was general discussion regarding the proposed 2023/2024 Budget and will be sent to the Budget Committee for approval.

**FOR FUTURE CONSIDERATION**Mapping, planning & prioritization of projects

CREZ II Funds Grant money available 149,240.00  
Off Leash Pet Area – Submitted to ACOE (Neila) Add Fencing (Dave)  
Playground East – Submitted to ACOE (Neila) $50,000 to $60,000 Budget  
Event Gazebo—submitted to ACOE (Burrel)  
Columbia Heritage Trail (Irrigon Marina Heritage Trail)  
Oregon State Parks (OPRD) Recreation Trails Grant Program  
Faucet Repair at Docks  
Electric Range & Lighting at Sun Shelter

**CORRESPONDENCE/INFORMATION:**   
**SDAO** – Risk Management Services

**Morrow County Treasure** - $298.11 Property Tax Distribution  
**UEC** – Capital Credit Refund $270.24  
**Small Grant Application** – Neila will look into this

SAFETY MEETING/any suggestions or concerns:  
There were no questions or concerns from anyone.

Adjournment

There being no further business, the meeting was adjourned at 9:01pm

**Dave Cooley 05/22/2024**

**Authorized Signature Date**

**Sandi Wodarczak 05/22/2024**

**Attesting Witness Date**