***Regular Board Meeting Minutes***

***July 24, 2023***

CALL TO ORDER/ROLL CALL

The regular meeting of the Irrigon Community Park & Recreation District was held at the Irrigon Fire Station, Irrigon, Oregon.

The meeting was called to order at 7:05pm by Vice-Chair Dave Cooley.

Board of Directors present were Dave Cooley, Neila Coffman, Kent Heidt and Glenn Maret. Absent was Burrel Cooley. Staff present was Bob Byrd, Keith Curnutt and Sandi Wodarczak.

PUBLIC ATTENDANCE:  
There was no public in attendance

CONSENT Agenda:

**Approval of Accounts Payables**

Motion by Kent Heidt to approve payables in the amount of $64,294.48, seconded by Neila Coffman. Motion passed unanimously

**Approve Funds Transfer**

With payables approved, the amount of 65,000.00 will be transferred from the Money Market

account to the Checking account. Neila will make the first call and send text out for second call.

PARK MAINTENANCE AND DISTRICT OPERATIONS

Keith reported that all is ready for the Watermelon Festival.

There was general discussion regarding: Little League field being left without the sod replaced and dumped dirt piles. Spraying still needs to be done, with advance notice. The remainder of signs being installed. The need for new sprinkler heads. Mower deck needing repair. Plumbing issues in restrooms. Kiosk received and installed. Swim buoys installed. Pumpout Station pass on annual inspection. Analize sprinklers and lines before Pickleball courts are installed. Access pressure regulator for irrigation lines.

Ground spraying has been completed and Neila will make sure we received the lists of products used.

Marina spraying was done the weekend of July 21st.

There was general discussion regarding maintenance that needs to be looked at and acted on: Dead trees - removal and replacement, dead tree branches removed, tree branches hanging on/over the stage, items hanging from trees, signage being blocked by over growth, addition K-barriers in gravel parking lot, additional river rock or larger for areas in and around the gravel parking lot and well house, trees to be weeded in gravel parking lot and areas around the gazebo and ball fields.

General consensus was that Neila will work on getting some bids for the tree issues and Dave will look into getting rock.

There are still issues with internet connection at the Park. General consensus was to look at different providers available, getting a service tech out to look at current equipment, contact City Hall to see if they are looking at anything in the future with regards to internet.

Neila Coffman advised the Board that she updated the authorized signers at Smity’s and that she is now a Notary.

PROJECTS

Pickleball Courts – Waiting on the Port of Morrow.

Parking Lot Upgrade – Phase II Still waiting on City Council/City Manager.

Basketball Court – Will be working to move forward on this project when the Pickleball Courts are started.

OLD BUSINESS

None

NEW BUSINESS:  
Swear in of Newly Elected Board Members

Dave Cooley and Neila both took the Oath of Office and were sworn in as Board Members.

Motion by Kent Heidt to nominate Dave Cooley as Vice Chair and Neila Coffman as Secretary/Treasurer, seconded by Glenn Maret. Motion passed unanimously

Called for Vote on Vice Chair, Dave Cooley. All Ayes.

Called for Vote on Secretary/Treasurer Neila Coffman. All Ayes.

Dave Cooley was elected as Vice Chair and Neila Coffman was elected as Secretary/Treasurer.

Variable Pressure Pump:

General discussion on the purchase and installed of a Variable Pressure Pump.

Motion by Neila Coffman to purchase Variable Pressure Pump and have it installed. Second by Kent Heidt. Motion passed unanimously. Bob Byrd will coordinate this project.

**FOR FUTURE CONSIDERATION**Mapping, planning & prioritization of projects

CREZ II Funds Grant money available 149,240.00  
Off Leash Pet Area – Submitted to ACOE (Neila) Add Fencing (Dave)  
Playground East – Submitted to ACOE (Neila) $50,000 to $60,000 Budget  
Event Gazebo—submitted to ACOE (Burrel)  
Columbia Heritage Trail (Irrigon Marina Heritage Trail)  
Oregon State Parks (OPRD) Recreation Trails Grant Program  
Faucet Repair at Docks  
Electric Range & Lighting at Sun Shelter  
Upgrade existing playground  
Possible overflow situation with new docks  
Acquiring two new flags for the park  
Small Grant Application

**CORRESPONDENCE**

SDAO – No Cost Naloxone Application  
Municipal Audits due Sept 30, 2023  
SDAO – Board of Directors Training  
CVA Site Visit – June 20, 2023 – Passed (in good working order)  
WEID – Meter reading started, required monthly  
KIE – Update on account for credit  
MCURD – Received $152,600.00 for Pickleball Courts  
City of Irrigon – Updated Budget Billing Payments – No Changes

SAFETY MEETING/any suggestions or concerns:

Sun Exposure: There are many effects the sun has on skin. A little bit of exposure can help get vitamin D which is a good thing; most effects from sun exposure are not good, however. Some skin conditions caused by sun exposure include wrinkles, freckles, discolored skin, benign tumors and skin cancer.

Skin Care Safety Tips: Wear sunscreen to protect your skin from UV rays. SPF 30 will protect from UVB rays and zinc oxide will protect from UVA rays. Make sure to reapply when sweating. Periodically check yourself for irregular moles or marking on your skin.

Keith had no questions or concerns regarding any safety issues.

Adjournment

There being no further business, the meeting was adjourned at 8:38pm

**Dave Cooley 08/28/2024**

**Authorized Signature Date**

**Sandi Wodarczak 08/28/2024**

**Attesting Witness Date**